ACSS Institute
Applied Computational Social Sciences
Université PSL

Research project access charter

ACSS computing resources: 4H100 and 2H100 servers

Access is granted to a named user, for an approved research project and a limited period. It is not permanent. Each new project requires a new charter and a new approval.

01 An account tied to your project

Use your account only for the project described in this form. Normally, each user works on one active project. Access requires ACSS approval and is limited to the agreed start and end dates. It ends earlier if the project finishes. Request any extension before access expires. Extensions require explicit ACSS approval; each new project requires a new charter.

02 Your backups are your responsibility

ACSS provides temporary computing capacity. **No backup, file retention or recovery is guaranteed.** Keep and regularly check your own copies of code, data and results outside the cluster.

03 Close the project and remove your files

Notify ACSS as soon as the project is completed. Before access closes, export anything you need to retain and **delete all project data, code and results from the cluster**, including temporary files. At completion or access expiry, ACSS may close access and delete remaining files without keeping a copy.

04 Data protection and lawful use are your responsibility

You are responsible for the lawful use, confidentiality and protection of all data you upload or process. Comply with the GDPR and other applicable rules, institutional policies, confidentiality obligations and data or model licences. Obtain required authorisations and apply appropriate safeguards before processing, in coordination with your project lead and institution. Contact ACSS before uploading sensitive or restricted data. Access approval does not validate the data processing or certify compliance.

05 Shared resources, security and compliance

Respect allocated resources, scheduling rules and ACSS instructions; report major changes in your needs. Keep credentials private and report incidents promptly. Credential sharing, cryptocurrency mining, unrelated personal or commercial activities, bypassing quotas and actions compromising the system are prohibited. Administrative changes and autonomous agents acting on the system require prior approval. ACSS and IT services may monitor resource use by user account, review technical logs, and stop jobs or suspend access immediately to protect the system. Breaches may lead to a warning, suspension or withdrawal of access.

06 Report outputs, acknowledge ACSS and public listing

Declare in the ACSS extranet **every publication, public working paper and presentation** that benefited from the cluster, even after the project has ended. **Every publication must include the acknowledgement provided on page 3. ACSS publishes on its website, for the Île-de-France Region that funded the cluster, the project title, the names and institutions of the applicant and project lead, and declared outputs.** Emails, the project description and this form remain private.

Project and applicant details

This form links one named applicant to one research project.

1 Research project

Project title

Research question and project description

2 Applicant

Full name

Institutional email

Institution

Laboratory or research team

Role or status

3 Project lead or academic supervisor

☐ I am the project lead. Otherwise, complete the details below.

Full name

Institutional email

Institution and laboratory or research team

4 Project access period

Start date (DD/MM/YYYY)

End date (DD/MM/YYYY)

Duration

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Models and commitment

Describe your planned work; ACSS will select resources on 4H100 or 2H100.

5 Models and planned computation

Models may include open-source LLMs, embedding models or classifiers. Approximate answers are sufficient. Exact GPU, RAM and runtime estimates are not required. If undecided, list the options being considered.

Models (family, name/version, parameter count and precision if known)

Planned use (select all that apply)

- ☐ Inference or generation
- ☐ Embeddings or classification
- ☐ Fine-tuning
- ☐ Training from scratch
- ☐ Other (describe below)

Data, workload and scale (sources, text lengths, runs and any restrictions)

Temporary storage (GB), if known

Software or tools, if known

6 Applicant commitment

☐ I have read and accept this charter. I confirm that this request concerns the project described on page 2 and undertake to comply with all its conditions.

Date (DD/MM/YYYY)

Applicant signature

Acknowledgement and submission

Required acknowledgement for each publication:

“This work used the computing resources of the PSL-ACSS Institute, acquired with support from the Île-de-France Region through the SESAME 2023 programme (project reference EX079187).”

Save the completed PDF, sign it in Acrobat or by hand, and upload it in the ACSS extranet (extranet.acss-psl.eu) or send it to the contact below. Use this contact for extensions and project closure.

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